

CHEAPO APPLICATION

It is the policy of cheapo to consider all applications without regard to race, religion, gender, age, marital status, national origin, disability, sexual orientation, or veteran status.

INSTRUCTIONS: Please fill in all information on this application accurately and completely. This application is the tool we use to determine whether you are qualified for the positions we have open. The more information you provide, the better your chances are to be called for an interview.

Today's date: (month/date/ year) _____

1. **Name:** _____ **Telephone #** _____

Present Address: _____

Permanent Address: _____

2. **Referred by:** _____ **E-mail** _____

3. **Are you applying for part-time or full-time employment?** _____ **If part-time, how many hours per week?** _____

4. **cheapo needs employees from 8:00am to 12:30am every day**

Please indicate hours that you are unavailable to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

5. **Are there any days of the year that you cannot or will not work?** _____

6. **cheapo has locations in St Paul, Minneapolis, and Fridley. Are there any complications to working at any of our locations?**

7. **What salary is desired? (or pay per hour)** _____ **What date are you available to start?**

8. **Could you explain why you're interested in working for cheapo?** _____

9. **Have you ever been a member or the leader of a team? Explain:** _____

10. **Briefly explain your past retail/customer service experience:** _____

11. **Briefly outline an example of outstanding customer service you have either experienced or provided**

12. **What 5 genres of music and movies are you most interested in?**

Music: _____ / _____ / _____ / _____ / _____

Movies: _____ / _____ / _____ / _____ / _____

13. **EMPLOYMENT HISTORY** List below the last three employers, starting with the most recent

A. Employer: _____ From:(date) _____ To:(date) _____
Supervisor: _____ Salary or Pay per hour: _____
Address: _____ Telephone # _____
Describe responsibilities: _____
Reason for leaving: _____

B. Employer: _____ From:(date) _____ To:(date) _____
Supervisor: _____ Salary or Pay per hour: _____
Address: _____ Telephone # _____
Describe responsibilities: _____
Reason for leaving: _____

C. Employer: _____ From:(date) _____ To:(date) _____
Supervisor: _____ Salary or Pay per hour: _____
Address: _____ Telephone # _____
Describe responsibilities: _____
Reason for leaving: _____

14. EDUCATION	Name & Location	Graduated?	Major/Minor
High School	_____	YES / NO	_____
College	_____	YES / NO	_____

15. **What plans do you have for additional training or education?**

16. **What do you think it takes for a person to be successful?**

17. **REFERENCES** Give below the names of 3 persons, not related to you, whom you have known at least one year

Name	Occupation/Relationship	Address/Phone	Years Known
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

18. **In case of emergency notify:**

_____ Name Address Telephone #

The information that I have furnished on the foregoing application is true and complete. I understand that, if employed, false statements or omissions on the application shall be deemed sufficient cause for dismissal. You are hereby authorized to make a full investigation of all information contained in this application and contact all former employers, supervisors or persons name concerning any and all information in their possession which has a bearing on my suitability as an applicant. I understand that, if hired, my employment can be terminated with or without cause, at any time, at the discretion of either cheapo or myself; and that this application and any other company documents are not contracts of employment.

SIGNATURE: _____ **DATE:** _____